



**4. \$20 A PROFESSIONAL CORPORATION OR LLC STATUS**--Salesperson or Broker/Salesperson. NRS 645.387.  
Check one box :       ADD               REMOVE

Please submit a copy of the certified articles.      Filing date: \_\_\_\_\_      Expiration date: \_\_\_\_\_

Secretary of State PC, LLC or PLLC #: \_\_\_\_\_

Full registered PC, LLC, or PLLC name: \_\_\_\_\_

[Submit a copy of the chapter 86 (Limited Liability Company), or chapter 89 (Professional Corp), or both for the PLLC (Professional Limited Liability Company) filed with the Nevada Secretary of State and your original license. Your registered company name with the Nevada Secretary of State ([www.sos.state.nv.us](http://www.sos.state.nv.us)) must be your legal individual name indicated on your Nevada Real Estate license. You may choose to add PLLC, LLC, PC, CHTRD, OR LTD to the name registered with the Nevada Secretary of State.]

**5. \$20 MANAGER CHANGE:** Owner/Developer SALES MANAGER or Designated OFFICE MANAGER

Check one box here and one below:  ADD STATUS       REMOVE SALES MANAGER or DESIGNATED STATUS

Broker Salesperson to Broker Salesperson-SALES MANAGER (for an owner/developer)

Broker Salesperson to Broker Salesperson-OFFICE MANAGER (for a Brokerage) --  Authority  NO Authority

[When adding; please submit the original license and the experience verification form #509 unless you were licensed as a Broker. When removing; please submit the original license. Broker salesperson will not be allowed to sign division forms without the consent of the Broker. Please check "Authority" box to authorize the BS.MGR signature on division forms and the ability to hire and release Real Estate licenses.]

**6. \$20 STATUS CHANGE:** to DESIGNATED PROPERTY MANAGER or DESIGNATED BUSINESS BROKER

Check one box here and one below:  ADD STATUS       REMOVE DESIGNATED STATUS

Business Broker to DESIGNATED BUSINESS BROKER

Property Manager to DESIGNATED PROPERTY MANAGER

[When adding; please submit the original license and the experience verification form #509 unless you were licensed as a Broker. When removing; please submit the original license]

**7. APPLICANT:**

NO  YES 1. Have you had any disciplinary sanctions imposed by any real estate regulatory agency or commission within the past 5 years?

NO  YES 2. Have you been convicted of a misdemeanor, gross misdemeanor, or felony since the last renewal of your Real Estate license?

If Yes, licensees are **REQUIRED** to either attach a written explanation and the final disposition document or a brief written explanation (only) if the discipline was imposed by the Nevada Real Estate Commission.

X \_\_\_\_\_ DATE \_\_\_\_\_  
Signature of salesperson or broker/salesperson

**8. BROKER:**

This is to verify that I, \_\_\_\_\_ am a duly licensed Broker, Owner/Developer, Sales Manager, or Office Manager (with authority pursuant to NRS 645) registered in Nevada with the Department of Business and Industry, Real Estate Division. It is my present intent to employ or associate with me the licensed Salesperson or Broker Salesperson, (print name) \_\_\_\_\_. I will exercise careful supervision over his/her real estate activities while he/she is associated with or employed by me.

X \_\_\_\_\_ DATE \_\_\_\_\_  
Original Signature of Broker, Sales Manager, or Office Manager required.

STATE OF NEVADA  
DEPARTMENT OF BUSINESS AND INDUSTRY  
REAL ESTATE DIVISION

788 Fairview Drive, Suite 200 \* Carson City, NV 89701-5453 \* (775) 687-4280  
2501 East Sahara Avenue, Suite 102 \* Las Vegas, NV 89104-4137 \* (702) 486-4033  
e-mail: realest@red.state.nv.us http://www.red.state.nv.us

**REAL ESTATE LICENSE OR BUSINESS BROKER PERMIT TERMINATION**

Termination Date: \_\_\_\_\_ License Number: \_\_\_\_\_  
*mm/dd/yy*

Name of Licensee: \_\_\_\_\_ Email address: \_\_\_\_\_  
*Please print*

Residence Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
*No. & Street City State Postal code*

Full-Time  Part-Time Please check one box. Full-time = 30 hours or more per week.

Circumstances surrounding discharge or termination of employment:

MILITARY. Check the box if returning the license due to military leave. Attach a copy of the military orders. (NRS 645.600)

I hereby acknowledge that I have notified the terminated licensee of this action within the 10 day deadline pursuant to the provisions of NRS 645.580.

\_\_\_\_\_  
COMPANY NAME

**X**  
\_\_\_\_\_  
Original signature of Broker, Broker Salesperson-Sales manager, or Broker Salesperson-Office Manager

**X**  
\_\_\_\_\_  
Signature of Terminated Licensee

**HAND DELIVERY INSTRUCTIONS**

Name of person delivering the license to the division: \_\_\_\_\_

By signing below, I grant the person named above, to deliver the attached license or permit to the Real Estate Division. I acknowledge that the delivery of the real estate license or business broker permit is within the ten day deadline and is my full responsibility regardless of the delivery option I choose.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Original signature of Broker, Broker Salesperson-Sales manager, or Broker Salesperson-Office Manager

GREATER LAS VEGAS ASSOCIATION OF REALTORS®

1750 E Sahara Ave., Las Vegas, NV 89104

(702) 732-8177 fax (702) 732-3668

TRANSFER AND DROP NOTICE

Date \_\_\_\_\_

Please Check:  Broker  REALTOR®  Non-Member (Sales Person)

Member # \_\_\_\_\_ License # \_\_\_\_\_

Name (Last, First, MI) \_\_\_\_\_

Present Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ E - Mail \_\_\_\_\_

Preferred Mailing Address:  Home  Office

**DROPPED FROM (Drop, License returned to Division):**

Company Name \_\_\_\_\_ FIRM # \_\_\_\_\_ CODE \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Broker Signature \_\_\_\_\_

Are any outstanding fees owed to your company? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, amount \$ \_\_\_\_\_  
(for information only, not for collection purposes)

Are any outstanding fees owed to GLVAR? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, amount \$ \_\_\_\_\_

**TRANSFER TO:**

COMPANY NAME: \_\_\_\_\_ FIRM # \_\_\_\_\_ CODE \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone \_\_\_\_\_ \*Broker Signature \_\_\_\_\_

\* Broker/Agent hereby authorizes GLVAR to release information regarding agents outstanding bill, if any, to new Broker if requested prior to final transfer to new Broker.

Note: Your GLVAR records will be updated only upon receipt of a copy of the receipt from the Nevada Real Estate Division showing your license transfer.

If transferring listings, have you submitted the "Listing Transfer Form"  Yes  No

Member of  MLS or  CLS or  Both Agent signature \_\_\_\_\_

**GLVAR Office Use Only:**

Lock Box Key Returned:  Yes  No

Delivered:  Re-Mail  Faxed  Broker-In Person  Agent-In Person  Runner

Received by \_\_\_\_\_ Date \_\_\_\_\_